



Youth Development Centers Program Cancellation Form

Family Information

Child's Name _____

Parent's Name _____

Phone _____

Termination Notice (*30 day notice required for regular programming,**1 week notice required for daily or weekly camps)

My child(ren)'s last day of care at the YDC will be _____, 20_____.

I understand that I am responsible for tuition for 30 days from the date written notice is given for regular programming.

I agree that I am responsible for payment if notice is not received one week prior to the camp start date.

I agree that if a security deposit was paid (full time programming only) the security deposit will be applied to my child's last month of care provided I have submitted a 30 day notice in writing.

Parent's Signature _____

Date _____

Program Leaving (Check All That Apply)

*YDC Infant Toddler Preschool

* Before/After School

**Adventure Camp (1 week notice required)

*YDCN Infant Toddler Preschool

* Y Explorers

**Camp Nakota Day Camp (1 week notice required)

*YDC Mandan Preschool

*Part Time Early Learning Academy

**Part Time Kinder Camp (1week notice required)

Reason for Leaving

In a continual effort to improve our program, we ask that you share your reason for choosing to leave the YDC.

For Office Use Only

Program Director Initial _____

Email CACFP Coordinator

YDC Director Initial _____

Email Teacher

Operation Director Initial _____

Set up withdraw date in Procure

Comments:

Scan Termination Document to Billing

Archive Child's File